



Tullahoma Municipal Airport Authority

P.O. Box 1584 – Tullahoma, TN 37388

Meeting Minutes

April 18, 2006

Members Present: Buddy Chellstorp, Ralph Kimberlin, Phillip Patterson, John Miller, Roy Smith, Ken Ward and Anna Johnson.

Members Absent: None

Executive Director Jon Glass: Present

Alderman Janice Bowling: Present

Tullahoma News: Rita Bauer

Visitors: Frank Passarello and Jimmy Chapman (Tullahoma Aviation), Chris Rounds (Rounds Aviation), Murray King (Air Show), Charles Parish (Bonanza fly-in), Gary Meuer (Hangar Proposal).

Note: Where motions are noted as being approved, they were unanimously approved by all Board members present unless otherwise noted.

1. Meeting called to order at 6:00 pm.

2. Minutes for the March 14, 2006 meeting and work session were approved. One spelling correction was made to work session minutes. Since Roy Smith was absent from the March 14 meeting, he did not vote on approving the meeting minutes.

3. Treasurer's Report – Dr. Patterson reviewed the monthly payments, lease deposits and account balances. A \$173,792.50 payment was made to J&S Construction on last year's runway 6/24 project. A \$5,800 interest payment was made on the Hangar bond. Dr. Patterson requested that Buddy Chellstorp research the availability of a local CD rate (yielding 5% or better) in order to park funds in a better paying short term CD.

4. FBO Report – Frank Passarello presented the monthly FBO report.

5. Jon Glass presented his Executive Director Report:

Runway 6/24 Project (2005) – Tennessee Aeronautics Division has made final payment minus \$2,000 retainage for punch list items. J&S should finish the remaining work before the Air Show. We will receive a \$9,300 reimbursement on the local share amount.

Runway 6/24 Overlay – The design work should be complete around mid-July. We will advertise and open bids around August 1. Work should start around September 1 and be complete around October 1. The seal coat, paint and striping should be complete about 2-3 weeks later.

Ramp Concrete Repair – This project will follow the same timeline as 6/24 Overlay project.

ALP Update/Land Use Plan – Copy of the proposed scope of work was provided to all members.

2006 Project Local Share Money – We received approval from the Board of Mayor and Alderman at the April 10 meeting for the \$250,000 local share money. We will receive about \$2,100,000 matching funds from the Aeronautics Division for the projects that were approved in March by the Aeronautics Commission. The \$2,500 grant listed in the Tullahoma News for the Air Show sponsorship is for the FAA Wings weekend in August and not for the Air Show

Air Show – Murray King will outline requirements for the Air Show support.

18/36 Runway Lights – Estimate to replace 11,000 feet of wire and all connectors to transformers for runway 18/36 is \$38,000. This project will be eligible for 90/10 matching funds. **Motion was made and approved** to submit the project.

Horse Play Land Acquisition – Bob York has finished the revised appraisal work. It has been sent to TDOT for final review and approval.

Bid Results – Bids were received and opened last week for the following projects:

Interior Cleaning of Fuel Tanks

Contractor – FCSI

Bid Amount - \$3,720.00

Recommendation – Accept Bid

Motion was made and approved to accept bid.

Exterior Painting of Fuel Tanks

Contractor – Mathews Painting Co.

Bid Amount - \$26,000.00

Recommendation – Reject Bid and Advertise Again

Motion was made and approved to reject the bid and advertise the project again.

Replacement of Fuel Tank Pumps, Cabinets and Equipment

Contractor – TPM Group

Bid Amount - \$42,400.00

Recommendation – Accept Bid

Motion was made and approved to accept bid.

South Hangar Insulation

Contractor – Clement Insulation

Bid Amount - \$17,047.00

Contractor – J&S Construction

Bid Amount - \$43,339.00

Recommendation – Accept Clement Insulation Bid

Motion was made and approved to accept Clement Insulation bid.

Installation of New Terminal Area Fence

Contractor – B&R Fence

Bid Amount - \$5,924.00

Recommendation – Accept B&R Fence Bid

Note – The bid alternate for chain link fence was \$2,832.00. TAD will fund 90% of that amount for the proposed aluminum fence. Please pick the colors available for the fence; black, bronze or white.

Motion was made and approved to accept bid with black color

Surplus Vehicle – The Board of Mayor and Alderman has voted to provide a surplus vehicle to the Airport for Airfield maintenance use. Both vehicles are about 15 years old with 100,000 miles. I recommend accepting the van and think it is in better overall condition.

Motion was made and approved to request the surplus van.

TUB Security Lighting Proposal – Estimate from TUB to install 7 security lights on the ramp for \$13,534.54. Project would include 7 1000 watt metal halide lights, metal poles, labor and equipment cost. The monthly electrical bill for the 7 lights would be about \$260.00 per month. The TUB Board of Directors would have to approve this project (e-mail attached). This would be eligible for 90/10 matching funds.

Motion was made and approved to submit project.

Zero Turn Radius Mower – I requested bids from 4 local companies (Lowe's, Tractor Supply, Faulkner's & Hills Power Pro) on this mower. This mower will be used around runway lights, taxiway lights and the North taxiway area. The specifications required at least a 9 mph ground speed and 52 inch cut to cover a 750 acre property. Lowe's and Tractor Supply did not have any 52 inch cut mowers in stock. Faulkner's and Hills Power Pro can do warranty work and routine service work here in Tullahoma.

Received quotes on 52 inch cut mowers from Faulkner's Small Engines and Hills Power Pro.

Faulkner's:

Hustler Fastrack – 52 inch cut, 7 mph ground speed, 20 HP motor & 1 year warranty. Price \$4,337.23

Hustler Mini 2 – 52 inch cut, 9 mph ground speed, 19 HP motor, lifetime warranty on tractor frame, leading edge of deck and hydraulic hoses and fittings, full 2 year warranty on parts and labor.
Price \$5,459.30

Hustler 2 – 60 inch cut, 10 mph ground speed, 23 HP motor with same warranty as Mini 2.
Price \$6,124.00

Hills Power Pro:

Gravely ZTR – 52 inch cut, 10 mph ground speed, 23 HP and 2 year limited warranty.

Price \$5,995.00

Gravely XDZ – 52 inch cut, 10 mph ground speed, 23 HP and 2 year limited warranty.

Price \$6,399.00

Gravely LC ZTR – 52 inch cut, 13 mph ground speed, 26 HP and 2 year limited warranty.

Price \$7,299.00

I would recommend either the Hustler 2 or Hustler Mini 2. The mower will be eligible for 50% reimbursement on the annual maintenance contract.

A motion was made and approved to purchase the Hustler 2 mower.

Office Computer – Received price quotes on two Hewlett-Packard desktop computers.

M7334N –Athlon 64 2.0 GHZ processor, 1 GB memory, 250 GB SATA Hard Drive, 56K modem, 15 inch flat panel monitor, Windows XP 2005 edition software, HP 5440 printer and 1 year warranty.

Price \$1,069.97

M7360N –Pentium D 920 2.8 GHZ processor, 2 GB memory, 300 GB SATA Hard Drive, 56K modem, 15 inch flat panel monitor, Windows XP 2005 edition software, HP 1510 printer and 1 year warranty.

Price \$1,299.97

A motion was made and approved to purchase the M7360N computer at the best available price.

Tractor Storage Area – Brochure from Mason Corporation provided. Paint is a baked on enamel. Location – North end of T-hangar building or on the South ramp behind UTSI on Harton property. Harton would charge 2 cents per square foot per month on the South end. No action was taken on this item. Michael Luckado will research some more options.

Health Insurance – Jon Glass asked to continue his previous health insurance coverage for the next 12 months at \$433.00 per month. **Motion was made and approved to fund the Health Insurance.**

Lease Approval – Bill Hall was first on the waiting list for the lot between the Smith/Beckwith and Tom Gast Hangar on the North Taxiway. **Motion was made and approved to sign the Lease with Bill Hall.**

Updates

Aeronautics Division Conference is scheduled for August 17 and 18.
Wings Weekend is scheduled August 26.
Aeronautics Division CIP meeting will be at Staggerwing Museum this October.
DBE advertisement ran in Tullahoma News last week.
Budget work session meeting scheduled for April 20 @ 5:45 pm.

Copies provided to Board Members:

FBO Inspection report
Updated hangar waiting list
Project spreadsheet
Hangar Lease spreadsheet

6. Old Business

- A. Murray King provided an update on the 2006 Wings of Freedom Air Show. The layout was discussed along with fuel/oil requirements for the performers. The current lineup of military and civilian performers scheduled to attend was discussed.
- B. Buddy Chellstorp discussed the fly-in breakfast held on April 15. He made a motion to install a portable toilet and security light on the South end of the ramp. There was considerable discussion about having a portable toilet sitting on the ramp. The motion did not receive a second.

7. New Business

- A. Charles Parish updated the Board on the upcoming Bonanza/Baron fly-in. The fly-in is scheduled for June 1 – 4, anticipating 30-40 planes. A groundbreaking will be held for the 9,000 square foot addition at the Bonanza hangar.
- B. Charles Parish updated the Board on the upcoming Staggerwing Duathlon event. This event will be held August 5th and he requested permission to use the closed South taxiway and requested closure of runway 9/27 for several hours. **A motion was made and approved to allow use of the Airport and close 9/27 for the event.**
- C. John Miller made a motion to accept the By-Law amendment with the changes Alderman Bowling recommended. The motion was approved 5-1, Roy Smith voted no and Dr. Patterson abstained.
- D. Gary Meuer requested permission to build a 30 x 30 hangar on the South end of the ramp. **A motion was made and approved to approve the Lease provided the required City codes are met for the proposed building site.** Gary Meuer will provide an update at the May meeting.

8. Public Comments

No public comments were made.

9. Alderman Bowling's Comments

Alderman Bowling reported the City would surplus a vehicle to the Airport. She will make sure the Security Lighting proposal will be discussed at the next TUB Board meeting. She thanked the members that attended the previous Board of Mayor and Alderman meeting.

10. The Budget work session meeting was scheduled for Thursday April, 20 at 5:00 pm.

11. Meeting adjourned at 7:43 pm.

Submitted on 4/27/06

<Original Signed>

Jon Glass
TAA, Executive Director

Minutes approved during the _____ meeting



Tullahoma Municipal Airport Authority

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Working Session Minutes

April 18, 2006

Members Present: Ralph Kimberlin, Roy Smith, John Miller, Ken Ward, Anna Johnson (arrived at 5:15)

Members Absent: Buddy Chellstorp, Phillip Patterson

Executive Director Jon Glass: Present

Alderman Janice Bowling: Present

Tullahoma News: Absent

Visitors: Chris Rounds (Rounds Aviation)

1. The working session began at 5:00
2. Rounds Lease - Discussion ensued regarding Chris Rounds' needing clarification of why there is a Consumer Price Index adjustment being included in his lease. Roy Smith expressed concern over "possible accounting nightmare" for figuring rent adjustments. Ken Ward said this annual adjustment would be very easy to apply to applicable leases and should not be a problem. Detailed explanation of the lease agreements addressed the concerns of both gentlemen.
3. Harton/Lester Lease - Jon Glass reported the survey work is completed. Joe Lester now has a cost estimate on his hangar project and will be in contact with the board about proceeding.

<Original Signed>

Respectfully submitted,

Anna Johnson
Secretary

Minutes approved during the _____ meeting