



Tullahoma Airport Authority

P.O. Box 1584 – Tullahoma, TN 37388

Tullahoma Airport Authority Meeting Minutes 6/14/05

Members Present: Phillip Patterson, Buddy Chellstorp, Ralph Kimberlin, John Miller and Roy Smith.

Members Absent: None.

Visitors: Jon Glass, Joe Lester, Doug Kincell, Mr. Kincell, Buddy Richison, Russ Groff, Frank Passarello, Sandy Loehle, Cary Quattrochi, Sam Crimm, Rita Bauer, Al Henninger, Alderman Darden, Beezy Shaw, Al East, Eric Clutton, Andy Moore, Jimmy Chapman, Mickey Miller, Byrd Raby, Richard Raper, Teresa Patterson and John Stubbs.

1. Meeting called to order at 6:00 pm.
2. Minutes of May 10 were approved.
3. Dr. Patterson presented the Treasurer's report. He reviewed the bank account balances and payments made for the month.
4. Frank Passarello presented the FBO report. He reported the monthly activities and payments (Attached). Jimmy Chapman presented estimates to paint and clean fuel tanks for \$2,900 and to upgrade pumps on AVGAS tank for \$33,625. Jon Glass will prepare a project request with 50% matching funds from the Aeronautics Division for the 2 projects.
5. Jon Glass presented the Executive Director Report:

6/24 Project – (Schedule 1) Bids were opened May 19.

J&S Construction - \$686,838.29

Hinkle - \$865,557.45

Thomas & Associates - \$1,105,684.60

J&S Construction should start work around July 5th. Copies of recommendation letter provided to members.

(Schedule 2) Work is about 80% complete.

Runway 18/36 PAPI's – This project will be included with the Schedule 2 work. The contractor should install them this week.

Vanderbilt LifeFlight – Concrete pad should be complete Friday. The building and door should start arriving Monday.

Land Swap – Memphis ADO has approved the proposed land swap. Copy of letter provided to members.

Horse Play Land – Project request submitted. Aeronautics Commission meeting is scheduled July 14th.

South Hangar Drainage – Clearwater submitted an estimate for \$29,900. More bids will be obtained.

Women's Air Race Classic – Scheduled for June 21-24. Roy Smith, Sam Crimm and Jon Glass will coordinate the event. Sam Crimm gave an update on the arrangements for the event.

Staggerwing Duatolon – They have requested to use the South taxiway and runway 6/24 for the running portion of the event on August 6, 2005. Motion was made and approved for the event.

Air Show – The Chamber of Commerce is requesting permission to hold a firework show at the Airport Friday night before the Air Show. Motion was made and approved for the event.

6. Old Business

- A. TAA Policies – Board members discussed the proposed 9 policies. The following 6 policies (Attached) were approved. Action was deferred on policies 7 – 9 until the July meeting.
 - 1. Purchasing Policy
 - 2. Workplace Safety Policy
 - 3. TAA Owned Vehicles and Equipment Use
 - 4. Rental of TAA Owned Hangars
 - 5. Construction Lease Agreements
 - 6. Sale of Privately Owned Hangars/Facilities
- B. FBO RFP – A motion was made and approved to accept the proposed RFP. Dr. Patterson abstained. The RFP will not be released until the Aeronautics Division is consulted.
- C. A motion was made and approved to replace the counter in the terminal building.
- D. Minimum Development Standards – Board members discussed the proposed Minimum Development Standards document. A motion was made to accept the Standards and modify as needed. Roy Smith requested the motion be tabled until the July meeting. The proposed standards will be sent to Steve Woodard at City Hall to review for conflicts with current City codes and standards.

7. New Business

- A. Potential Leases
 - 1. Mickey Miller requested permission to build an 80 by 80 foot hangar on the North Taxiway. Mr. Miller had been previously approved, so no new approval was required. Jon Glass will work with Mickey Miller to determine the site of the hangar on the North taxiway and then prepare a proposed lease agreement.
 - 2. Cary Quattrochi with Adventure Skydiving requested permission to enter into the standard lease agreement to perform skydiving operations with the Airport Authority. Mr. Quattrochi will resubmit a proposal including a more detailed safety plan at the July Board meeting.
 - 3. Meeting with Mr. Stooksbury – Dr. Kimberlin reported that Jerry Stooksbury requested to change the meeting date with TAA from June 28 to June 30 at 5:30pm.
 - B. Other New Business – Joe Lester presented a plan to build 10 hangars on private property adjacent to the North Taxiway at the Airport. Jon Glass will check on some issues related to the thru the fence access and report back.
8. Public Comments – Dr. Patterson requested the Public Works Department replace the gates that were removed along Ledford Mill Road for the Operation Migration event. Jon Glass will contact Wayne Limbaugh.

9. Alderman Darden's Comments – Alderman Darden thanked the Airport Authority for work on the policies submitted at the meeting. He also asked about the status of the caretaker issue. Dr. Kimberlin replied that it was still being worked.
10. Meeting was adjourned at 8:07 pm.

Submitted by,

Jon Glass

Minutes approved 7/20/05