



Tullahoma Airport Authority

P.O. Box 1584 – Tullahoma, TN 37388

Tullahoma Airport Authority Meeting Minutes 5/10/05

Members Present: Phillip Patterson, Ralph Kimberlin, John Miller, Buddy Chellstorp and Roy Smith.

Members Absent: None.

Visitors: Jon Glass, Mickey Miller, Doug Kincell, Mr. Kincell, Buddy Richison, Chad Chellstorp, Richard Raper, Phil Maywald, Mike Loehle, Jimmy Chapman, Al Henninger, Al East, Russ Groff, Don Freeman, Warren Whisenhut, Frank Passarello, Rita Bauer, John Stubbs, Andy Moore, Tom Perkins, Byrd Raby, Joe McKerverey, Alderman Darden, Alderman Curlee, Eric Clutton, Jeff Fishman, Mayor Cope, Dr. Gorge, Stan McNabb, Jonathan Maynard and Beezy Shaw.

1. Meeting called to order at 6:00 pm. Dr. Kimberlin asked visitors to turn off cell phones and to be recognized before speaking.
2. Minutes of 5/10/05 were approved.
3. Frank Passarello presented the FBO report. He reported the monthly activities and payments (Attached). Vanderbilt purchased 1,209.8 gallons of fuel the past month. Don Hall has repaired the NDB and the NOTAM has been cancelled.
4. Dr. Patterson presented the Treasurer's report. He apologized to Buddy Chellstorp and John Miller for comments made regarding the lease payments from THA, Inc. during the April meeting. Roy Smith also apologized to Buddy Chellstorp regarding his hangar purchase from the November 2003 TAA meeting. Lease payments from Roy Smith and TDI will also be corrected. Dr. Patterson and Jon Glass attended the City budget meeting and presented the City budget request for TAA. The Traders Bank account for UDAG loan accrued \$432.00 in interest the past month. Members discussed moving funds from the Schwab account to Traders Bank or some short term CD's. Dr. Patterson will check on rates with local banks. Members also discussed lease terms and adding CPI increase to leases. Work session will be scheduled on leases.
5. Comments by Mayor Cope – Mayor Cope addressed the Board and said the Airport was an asset and can help attract jobs for the City. He asked the Board members to find a way to work together for the good of the Airport and the Community and work out some of the past problems and disputes in private. He also asked the Board members and anybody interested in the Airport to help solve some of these problems.
6. Jon Glass presented the Executive Director Report

6/24 Project – (Schedule 1) 8 contractors attended the pre-bid meeting this afternoon. Bids will be opened on May 19 at 2pm. Copies of advertisements from Tennessean and Tullahoma News included for members.

(Schedule 2) Bakers Electric has completed the upgrade for power supply to the VOR building for the regulators. Carter and Sons is working on the 2 new windsocks, placement of runway lights, REIL's and PAPI's, relocation of electrical lines for midfield taxiway and 18 VASI's.

Vanderbilt LifeFlight – Work on roadway and utilities started today. Vanderbilt has submitted a draft lease agreement for TAA members to review. Copies provided to members.

City Budget Request – Copies of budget request for \$75,000 appropriation provided to members. We will also work with Melissa McGee to change format of financial statements with the budget that was submitted to City.

City of Tullahoma CIP Plan – I met with Jody Baltz last week and put some Airport projects with cost estimates and potential TAD funding on the City CIP list. Items include 6/24 overlay, South hangar drainage and insulation improvements, AVGAS tank upgrades and AWOS relocation and upgrade.

Air Show – AEDC has requested to hold an Air Show here next year on Memorial Day weekend (May 27 – 28, 2006). Motion made and approved.

Runway 18/36 PAPI's – Clyde Carter & Sons the Schedule 2 contractor has agreed to donate a set of PAPI's to us for Runway 18/36. They are the same Siemens L-881 models used but in excellent condition including a spare set for parts. They will install the PAPI's for \$15,000. With Board approval I will submit the project to Aeronautics Division for either 90/10 or 75/25 funding. The local share would be either \$1,500 or \$3,750.

Motion to approve project request?

Motion made and approved to submit project request.

Horse Play Land – I have met with Jerry Siler from Horse Play and the Aeronautics Division regarding the 12.59 acre property between the Airport and Wal-Mart. With Board approval I will submit a project to the Aeronautics Division to purchase the property with 90/10 funding. The property will have to be appraised by TDOT certified appraiser to determine Fair Market Value. The estimated \$3,000 appraisal cost will be included with the project request. This purchase would let us protect the Airport from encroachment and let Horse Play buy property for their operation. We can withdraw the project request if less than 90/10 funding is approved and we can not afford the local share.

Motion made and approved to submit project.

Airport Conference – Aeronautics Division conference is scheduled for August 11-12 in Nashville. Copy of agenda provided to members. Please let me know if you want to attend before July 30. Registration for Board members is \$199 and \$250 after July 30.

7. Old Business

- A. TAA Budget – Covered during Treasurer's report.
- B. FBO Lease RFP – Work session meeting scheduled for later in the month. John Miller asked the members to review Minimum Development Standards and proposed new policies for the work session meeting.
- C. Terminal Building Replacement – John Miller suggested we wait for final outcome on Angelou Report and possible funding options regarding the terminal building.
- D. Operation Migration – Buddy Chellstorp and Mike Loehle gave updates on the event. Geoff Dixon should arrive at the Airport in a few days. Public Works Department has completed culvert and access work at BUEC facility. They will start work on grass runways sometime next week. Clyde Carter will move runway lighting equipment East of event entrance on North taxiway.

8. New Business

- A. Caretaker for Vanderbilt facility – Dr. Kimberlin requested Vanderbilt be appointed caretaker of the LifeFlight facility.
- B. Caretaker for Airport – Dr. Kimberlin requested Roy Smith be appointed caretaker for the Airport. John Miller asked for a description of the duties involved and highlighted that there are a number

- of legal issues that we must address before taking formal action. Action was deferred on both items (A and B).
- C. Skydiving – Jonathan Maynard and Beezy Shaw discussed their current operations and procedures for Skydiving operations based in Cullman, Alabama. They are working with Kristi Martin to continue operations at the Airport with the Tennessee Skydiving Center. Dr. Kimberlin reported the proposed lease submitted by Adventure Skydiving was declined due to safety concerns and BBB complaints.
 9. Public Comments – Jeff Fishman inquired about the caretaker status. Roy Smith described some of the duties he has performed in the past. Action deferred on this item.
 10. Alderman Darden’s comments – Alderman Darden apologized for being late due to another Board of Alderman meeting. He asked the Board to resolve some of the current issues and move ahead with other important Airport business. Jeff Fishman said the Airport is important to Tullahoma’s growth and future. He asked the Board to consider spec hangar space in the future and he would help any way he could as Chairman of the Industrial Board.

Submitted by,

Jon Glass

Minutes approved 6/14/05