



# Tullahoma Airport Authority

P.O. Box 1584 – Tullahoma, TN 37388

Tullahoma Airport Authority  
Meeting Minutes 1/11/05

Members Present: Phillip Patterson, Buddy Chellstorp and Roy Smith.

Members Absent: Ralph Kimberlin and Beverly Beckwith.

Visitors: Jon Glass, Geoff Dixon, Jimmy Chapman, Melissa McGee, Byrd Raby, Frank Passarello, John Miller, Alderman Darden, Scot St. John, Rita Bauer, Andy Moore, Mike Loehle, Mark Tankersley and Barry Whitehead.

1. Meeting called to order at 6:05 pm.
2. Minutes of 12/14/04 were approved.
3. Frank Passarello presented the FBO report. He reported the monthly activities and payments (Attached).
4. Dr. Patterson presented the Treasurer's report. He reported on the monthly paid bills. Melissa McGee was present to review the monthly financial statements. She reported that Householder and Artman set up the depreciation schedules and State law requires them.
5. Jon Glass presented the Executive Director's report:

Runway 6/24 Project – The bid opening has been rescheduled from the 12<sup>th</sup> to the 19<sup>th</sup> at 2pm. The request to delay was made by a contractor to clarify an amendment in the spec book. The Aeronautics Division approved the request. HMB will notify all contractors present at pre-bid meeting that bid opening will be on the 19<sup>th</sup>.

Hangar Rent – I have notices ready to send to 3 people. Will have 100% of rental payments collected after we receive past due amounts from them for 2000 – 2004.

Audit – All follow up work is complete. Householder and Artman should have audit report ready next month.

North Taxiway – Estimate from Smithway Asphalt to clear trees and level dirt along Air Park Drive (\$1,500.00). Motion to approve? Motion made and approved to accept any estimate under \$1,500.00.

North Taxiway – Proposal from Dr. Marvel/Stan McNabb to provide access and parking to their hangars from Air Park Drive. They will pay for this work to be completed. Motion made and approved with an agreement to both parties that they will make improvements to property that they do not lease.

6. Old Business – Scot St. John discussed and reviewed the design and Engineer work for the Vanderbilt Life Flight facility. He reported the work should be complete and ready to bid around March 1, 2005.
7. New Business – Geoff Dixon with Operation Migration discussed plans to hold an event at the airport in late May. He anticipates 200 – 500 ultralite aircraft along with 1,500 – 5,000 people will attend the weekend event. Mr. Dixon will provide TAA with a detailed plan of events and requirements at the February meeting. John Miller reported that he spoke with representatives from Jabiru regarding their decision to locate at the Shelbyville Airport. Jabiru noted the runway protection zone (RPZ) violations at Tullahoma as a key reason for their decision to locate at Shelbyville.
8. Alderman Darden's comments – None
9. Public comments – None
10. Meeting adjourned at 7:59 pm.

Submitted by,

Jon Glass

Minutes were approved 2/8/05